

**UPDATE / PROGRESS WITH MATTERS PREVIOUSLY CONSIDERED BY THE PLACE-MAKING AND INNOVATION EAB**

| <b>Date of Meeting</b> | <b>Item</b>                    | <b>Lead Officer</b>  | <b>Lead Councillor</b>                                | <b>Action Agreed</b>   | <b>Progress to Date</b>   |
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| 04-Apr-16              | The Future of Guildford Museum | Peter O'Connell<br>Director of Environment<br>and Paul Bassi | Cllr Nikki Nelson-Smith (previously Cllr Geoff Davis) | The Board fully supported the recommendations for the Executive's consideration on 19 April 2016 and subject to its approval, looked forward to the reinvention and development of Guildford Museum as part of Guildford's 'Heritage Quarter'. | <p>The Executive noted the EAB's comments and agreed:</p> <p>(1) To commission a feasibility and costing report for the proposed new build extension to the current Museum buildings and approved the vision of developing an updated and exciting museum offering at that site.</p> <p>(2) To transfer £240,000 from the provisional capital programme (ED18(p) Museum and Castle Development scheme to the approved capital programme to carry out the work referred to in paragraph (1) above.</p> <p>(3) To authorise the Director of Environment, in consultation with the Lead Councillor for Economic Development, Heritage and Tourism:</p> <p>(i) to establish a Development Group, consisting of internal representatives and external partners, to assist in the delivery of improvements to the Museum; and</p> <p>(ii) to develop a fundraising strategy and related fundraising committee with a view to identifying and securing external grants and funding for improvements to the Museum.</p> <p>(4) To request the Museum Working Group to review and make recommendations on the future of the Victorian Schoolroom, including the possible sale of 39½ Castle Street, should the Schoolroom be discontinued.</p> <p>(5) To approve the Action Plan and request</p> |

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|           |   |  |                   |  | <p>the Museum Working Group to continue its work to deliver the Action Plan.</p> <p>The item was brought back to the Board on 9 April 2018 when it agreed that the Museum should be wider than Guildford in appeal in the interests of viability and that it should be centred on Guildford consisting of the various themes put forward including the creativity and innovation strands. The EAB received a progress update on 18 February 2019 and indicated its support for the Museum project going forward and hoped that adequate funding could be secured. It suggested that the new Museum should be signposted to draw the public's attention to its location.</p> |
| 13-Apr-16 | Proposed Submission: Local Plan: Strategy and Sites | Stuart Harrison<br>Planning Policy Manager | Cllr Paul Spooner | <p>The Board agreed to submit the following comments to the Executive:</p> <p>(1) To consider the Board's overwhelming concern about the lack of adequate infrastructure to support planned development particularly in its rural areas. Sufficient infrastructure should be delivered when needed to support the cumulative impact of development in the future, in particular for sites that are too small to provide their own infrastructure directly themselves, but which cumulatively would have an impact.</p> <p>(2) To give assurance and guarantee that infrastructure improvements would be delivered in time to support planned growth.</p> | <p>At its special meeting on 11 May 2016, the Executive noted the EAB's comments and recommended to full Council that the draft Local Plan: strategy and sites document be approved for public consultation, subject to:</p> <ul style="list-style-type: none"> <li>• the removal of site allocation policy A43 Land around Burnt Common warehouse, London Road, Send, and</li> <li>• replacement of site allocation policy A43 with a new site to the east of Burnt Common Lane, south of Portsmouth Road, and north of the A3 known as Garlick's Arch, Send Marsh/Burnt Common and Ripley.</li> </ul>   |

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|           |   |   |                   | <p>(3) To consider reviewing the methodology employed in the Green Belt and Countryside Study, specifically in relation to deciding between, low, medium and high sensitivity areas. This would ensure that it was defensible when examined by the Secretary of State.</p> <p>(4) To support the strongest worded affordable housing policy we can have within the remit of sustainable development.</p> <p>(5) To safeguard green spaces and green approaches in Guildford Town and its surrounding countryside so to enhance the quality of life for all.</p> <p>(6) To review whether a higher windfall assumption is justified.</p> |  |
| 23-May-16 | Implications for Guildford of the Surrey Infrastructure Study | Tracey Coleman<br>Director of Planning and Regeneration | Cllr Matt Furniss | <p>The Board acknowledged that the Surrey Infrastructure Study had provided a useful framework to look at the infrastructural challenges that faced Guildford whilst also acknowledging the number of caveats that existed. The Board also recognised the significant work that had already been undertaken to bridge funding gaps and looked forward to the development and implementation of Guildford's Infrastructure Plan overall.</p>   | <p>On 21 November 2017 full Council considered the Infrastructure Plan and approved the draft Local Plan: Strategy and Sites document for submission to the Secretary of State for the purpose of proceeding to and through the Examination in Public process.</p> |

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| 11-Jul-16 | Stoke Park Masterplan                              | Paul Stacey<br>Parks and Landscape Manager                       | Cllr David Bilbé<br>(previously Cllr Richard Billington) | The Board fully endorsed the formation of a project board. The Parks and Landscape Manager would be invited back to the Borough, Economy and Infrastructure meeting in a year's time to look at setting up a project board and how to take this forward. The Board agreed to invite back Paul Stacey to a future meeting to receive an update. | The Masterplan was considered by the EAB at its meeting on 15 October 2018 when it expressed a view that all existing facilities at the Park should be retained and the priorities of addressing the play area, catering and then the parking situation were supported. The EAB indicated a wish to be involved in the further stages of the Park's development.   |
| 09-Jan-17 | M25 Junction 10/A3 Wisley Interchange Consultation | Graham Brown<br>Atkins Local and Hugh Coakley<br>Highways Agency | Cllr Matt Furniss  | The Board made a number of recommendations to be submitted as part of the initial consultation.  | The proposed timeline included a period of non-statutory public consultation on 16 Feb 2017 and a preferred route announcement in August 2017. The statutory public consultation took place from October 2017 – February 2018. A DCO application proposed in July 2018 with construction anticipated to start in March 2020 and opened to traffic in March 2023.<br><br>The Board welcomed further input at a later stage. |
| 20-Apr-17 | Proposed Submission (Local Plan)                   | Tracey Coleman   | Cllr Paul Spooner  | The Board recommended that the draft Local Plan as submitted to the Board, be approved for formal public consultation for a period of six weeks beginning 9 June 2017 – 24 July 2017 subject to one amendment.   | The Local Plan was taken to the Executive on 16 May 2017 and incorporated the Board's comments.  |
| 13-Sep-17 | Bike Share Scheme                                  | Rob Curtis<br>Major Transport Planner                            | Cllr Matt Furniss  | The Board: <ul style="list-style-type: none"> <li>• supported undertaking a feasibility study for a bikeshare scheme;</li> <li>• felt it was important that if there were different bikeshare schemes in Guildford that they be compatible, although not</li> </ul>  | The Bike Share Scheme will be the subject of a future EAB briefing. The Innovation Board has suggested that the scheme is combined with that of the University of Surrey.  |

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|           |  |   |                     | <p>necessarily the same provider;</p> <ul style="list-style-type: none"> <li>• supported traditional docking over free-floating but felt the feasibility study could examine both;</li> <li>• felt options for the capital and revenue costs be examined, including a capital-free scheme;</li> <li>• advised the locations of docking stations should not be confined to the town centre; infrastructure improvements were important to the scheme.</li> </ul> <p>Suggested:</p> <ul style="list-style-type: none"> <li>• the BID and other retailers be consulted over the proposed scheme;</li> <li>• opportunities to link the bike share scheme to other corporate ambitions; and</li> <li>• any legal or liability implications from introducing a public bike share scheme.</li> </ul> |  |
| 13-Sep-17 | Electric Cars  | Kevin McKee<br>Parking Services Manager               | Cllr Gordon Jackson | Board members suggested the development of an app for an electrical charging reservation system.  | Autonomous and connected cars are amongst the innovation projects being considered by the Innovation Strategy Board.   |
| 16-Oct-17 | Residential Extensions and Alterations Supplementary Planning Document (SPD) | Meave Faulkner<br>Design and Conservation Team leader | Cllr Paul Spooner   | <p>The Design and Conservation Team Leader agreed to look again at proposed timescales. and to discuss the Board's concerns with officers.</p> <p>The Lead Councillor for Housing and Environment agreed to speak to the Lead Councillor for Planning and Regeneration to determine whether additional resources could be put into place to ensure that the design guide, including the</p>   | <p>The Task Group, entitled the Planning Policy and Housing Delivery Board, was established in November 2017 and has met on several occasions.</p> <p>The EAB considered the outcomes of the consultation exercise relating to the SPD at its meeting on 10 September 2018 and made the following points which were noted / agreed:</p> <ul style="list-style-type: none"> <li>• The reference to Neighbourhood Plans on page 4 of the SPD would be highlighted and</li> </ul> |

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|           |   |   |                     | <p>residential extensions guidance, was complete by the time the new Local Plan came into force. The Board expressed an urgent wish to have a task group, so that elected members could have input into the process.</p>   | <p>strengthened including identification of the areas with such Plans in place.</p> <ul style="list-style-type: none"> <li>• Although dark skies were not a planning issue, a further SPD being prepared would address light spillage. Individual situations and areas would dictate acceptability.</li> <li>• Alternatives to the 45 degree guide applied to windows serving habitable rooms would be added to the document.</li> <li>• An explanation of balcony roof lights, which would generally be resisted owing to their impact on privacy, would be added to the document.</li> <li>• Photographs in the document would be referenced and enlarged in the interests of clarity.</li> <li>• Developers were encouraged to provide larger sized garages in new developments to house bins etc.</li> <li>• The boundary treatment section on page 38 would be expanded on the subject of fence height and style.</li> </ul> <p>The Board revisited the draft SPD following the related public consultation at its meeting held on 18 September 2018 and made several points which were fed back to the Executive.</p> |
| 19-Feb-17 | What can be done to speed up housing delivery in Guildford? | Tim Dawes<br>Planning Development Manager and<br>Nick Molyneux<br>Housing Development Manager | Cllr Philip Brooker | <p>The Board agreed to set up a Task Group comprised of four members from the Borough EAB. The Task Group, whose role has now been absorbed into the new Planning Policy and Housing Delivery Board, will assist that Board in identifying quick wins to speed up housing delivery in Guildford.</p> | <p>The EAB considered a report in respect of the findings of the Sub Group of the Planning Policy and Housing Delivery Board at its meeting on 15 October 2018 and the following points arose:</p> <ul style="list-style-type: none"> <li>• The initiative to remove/adjust pre-commencement standard planning conditions largely consisted of re-wording so the conditions were no longer pre-commencement e.g.</li> </ul>   |

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|  |  |  |  |  | <p>materials could be agreed following commencement.</p> <ul style="list-style-type: none"><li>• Groups of unused privately-owned garages could be considered for purchase and redevelopment in addition to Council-owned garage blocks and this would be looked into.</li><li>• The definition of affordable housing was changing and would be circulated to the EAB highlighting the distinctions between affordable and other types of housing.</li><li>• The Council was at risk of development driven by developers through planning applications and appeals as it currently lacked a five year housing supply.</li><li>• A more liberal interpretation of the National Planning Policy Framework concerning limited infilling was welcomed to increase housing delivery and also benefit smaller building companies which were not in position to develop larger sites.</li><li>• Although allocated development sites were preferable, the Local Plan was a guide and others could be added with brownfield sites being favoured over greenfield sites.</li><li>• A robust response to claims of lack of viability to construct affordable housing was sought. Consultants selected to undertake viability tests were the Council's choice.</li><li>• The construction industry's capacity to build on the scale of the housing trajectories was doubted and it was suggested that apprenticeships</li></ul> |
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|           |  |                                |                    |   | could be the way forward. Flooding the market may also be a concern for builders, although larger sites could be developed in phases in line with relevant planning conditions. |
| 10-Sep18  | Street Naming and Numbering (SNN) Policy | Adrian Hudson, ICT Manager     | Cllr Matt Furniss  | <p>The Board considered a report which set out the background to the proposed SNN policy and charging proposal together with options for new Borough- wide standard street signs to be considered for all new signage.</p> <p>The Board expressed its support for the proposed SNN Policy with an extended consultation period and expressed a preference for Option 1 signage. It was suggested that the Borough branding be deleted from this option and there was mixed support for the option with or without the branding.</p> |   |
| 10-Sep-18 | Future Use of Foxenden Deep Shelter      | Alex Duggan, Property Surveyor | Cllr Nigel Manning | <p>The EAB received a presentation introducing a report seeking guidance concerning the future use of Foxenden Deep Shelter.</p> <p>The Board indicated its support for the Executive Shareholder and Trustee Committee to authorise the undertaking of a public consultation concerning the removal of the restrictive covenants and the grant of a lease of the Shelter and wished to have input into the potential alternative future uses of</p>  |   |

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|           |  |   |                   | the Shelter, possibly including a heritage element.   |  |
| 18-Feb-19 | Report of the EAB Review Task and Finish Group | John Armstrong, Democratic Services Manager | Cllr Matt Furniss | The conclusions and recommendations of the Task and Finish Group be commended to the Council on 26 February 2019. | <p>The Board considered and indicated its agreement with the conclusions and following recommendations reached by the Task and Finish Group at its meeting held on 20 November 2018.</p> <p>The recommendations were to: dismiss the option of replacing the EABs with topic based advisory boards commissioned directly by the Executive; retain the existing two EABs subject to a further review within 12 months of the Borough Elections; include the Forward Plan on future EAB agendas; and ensure that lead councillors do not play a part in determining the O&amp;S Committee work programme at work programme meetings.</p> |